

Sports Camp Risk Assessment – Right Way Sports

Issue	Control Measures / How Risk Is Managed
Staff Briefing & Supervision	<p>All staff are fully briefed on the risk assessment prior to the start of camp. Managers ensure all coaches understand emergency procedures and safeguarding expectations.</p> <p>Coaches remain responsible for their allocated group of children throughout sessions.</p> <p>Regular headcounts are conducted throughout the day, particularly during transitions between activities.</p>
Staff Ratios	<p>Appropriate staff-to-child ratios are maintained at all times.</p> <p>Groups are supervised by qualified coaches.</p> <p>Managers oversee all groups and remain available to support where required.</p>
Safeguarding	<p>All staff are DBS checked and follow Right Way Sports safeguarding policies.</p> <p>Any safeguarding concerns are reported immediately to the camp manager.</p> <p>Children are supervised at all times and are not permitted to leave their group without permission.</p>
First Aid & Medical	<p>All coaches are qualified first aiders and at least one pediatric trained coach is present on site at all times.</p> <p>A fully stocked first aid kit is available.</p> <p>Medical information provided by parents during booking is checked prior to the camp.</p> <p>Any accidents or injuries are recorded in the accident book and parents are informed where necessary.</p>
Equipment Safety	<p>All sports equipment is checked prior to use to ensure it is safe and suitable.</p>

	<p>Damaged equipment is removed immediately.</p> <p>Activities are planned appropriately for the age and ability of the children.</p> <p>Coaches provide clear demonstrations and safety instructions before activities begin.</p>
Use of Facilities	<p>Groups are allocated appropriate spaces around the school premises including playgrounds, halls and classrooms where required.</p> <p>Indoor spaces are used during poor weather conditions.</p> <p>Areas are checked for hazards prior to use.</p>
Pick Up & Drop Off	<p>Children are signed in and out by parents or authorised guardians.</p> <p>Staff ensure children are only released to authorised adults.</p> <p>Clear collection procedures are communicated to parents before camp begins.</p>
Behaviour Management	<p>Clear behaviour expectations are communicated to children at the start of each day.</p> <p>Any behavioural issues are managed by coaches and escalated to the camp manager if required.</p>
Weather & Outdoor Safety	<p>Weather conditions are monitored throughout the day.</p> <p>In hot weather children are encouraged to drink water regularly and take breaks.</p> <p>Indoor areas are used during extreme weather conditions such as heavy rain.</p>
Emergency Procedures	<p>In the event of an emergency, staff follow the school's emergency procedures.</p> <p>Managers coordinate evacuation if required.</p> <p>Emergency contact numbers for all children are available on site.</p>

Signature: CJ Nicholaou & M Kelly

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