

Easter Sports Camp Risk Assessment

Issue	How to manage it
Following Government Guidelines	<ul style="list-style-type: none"> • Coaches will be assigned to one group of children and will stay with that group throughout the week • Children will remain in the same group/bubble for the duration of the week • All staff will be briefed beforehand & understand the risk assessment and plans to enable them to keep themselves and others safe • All members of RWS team will wash their hands or use hand sanitiser before, during and after their visit to sports camp • Coaches to wipe down equipment using anti-bacteria daily
Maintaining social distancing	<ul style="list-style-type: none"> • Sessions will be planned and adapted to maintain social distancing • Each group will be allocated a different area for break/lunch time and area • Children are reminded about the protocols of social distancing before the day begins • Pavement markings to be available outside the lodge if needed • Door closers to be left open to avoid touching of hotspots
Health & safety of staff	<ul style="list-style-type: none"> • Coaches will drive, cycle or walk to schools avoiding public transport where possible • All coaches will report back to their manager/s daily to report any symptoms • All coaches will be given a breakdown of the risk assessment and sufficient training to keep all staff, children and themselves safe • All members of staff will maintain high levels of hygiene and will wash hands before, during and after sports camp • All members of staff will have an fob • PPE available if dealing with children with symptoms • If a child shows symptoms of Covid-19 they will be placed in the medical room whilst supervised by one of the managers. Parents to collect child immediately • School to provide full wall hand sanitiser / soap dispenser • RWS to provide all portable PPE
Pickups and drop-offs	<ul style="list-style-type: none"> • Parents to drop child off at the entrance of Vince's lodge where a member of staff will let the child in, minimise parents coming into the building as much as possible

	<ul style="list-style-type: none"> • If parents do need to enter, strictly only 1 parent at a time • 2m tape / pavement markings to be available if needed • Ensure children wash their hands immediately on arrival and go straight to their group
<p>Use of premises</p>	<ul style="list-style-type: none"> • Each group will stay with their coach within their designated area around the premises • Middle hall to be available, both playgrounds to be available, lodge & classroom to be available • Establish arrangements for all frequently touched surfaces and equipment e.g. door handles, handrails, table tops, equipment • Children will have their snack and lunchtime in their designated area • In the event of rain each group will be allocated an area indoors; Middle hall, lodge & classroom. Rota to be made in the case of bad weather • Benches & dining tables to be used in middle hall • 1 toilet to be used in the lodge, which will be cleaned by RWS • RWS will have access to the P.E cupboard and managers will have a set of keys for the padlock • RWS takes all responsibility for lost/damaged equipment in the P.E cupboard and will replace immediately

Signature: CJ Nicholaou & M Kelly

Date: 25.09.20